



**UFV Alumni Association
Board of Director's Meeting Minutes**

March 27, 2013 - 6:00 – 8:00 p.m.
32355 Veterans Way, Abbotsford, BC, Rm CCL135

Present: Tony Luck, Chair; Jason Barnes, Vice-chair; Darren Penner, Secretary; Mark Brosinski, Treasurer; Nancy Armitage, Manager; Kelly Chahal, Alumni Senate rep; Baraa Ali, Justin P. Goodrich, Melissa Kendzierski

Regrets: Len Goerke, Nik Venema, Madeleine Hardin, ED Uni. Advancement & Alumni Engagement; Harv McCullough, VP External; Dr. Mark Evered, UFV President; Shane Potter, President UFV SUS.

Absent: Amanda Klassen

Guests: Caitlin Gleboff (recording)

1. CALL TO ORDER

Meeting was called to order at 6:02pm with Tony Luck as Chair.

2. APPROVAL OF MINUTES

Motion: To approve the minutes of the February 27, 2013 board meeting as presented

**KENDZIERSKI/BROSINSKI
CARRIED**

3. APPROVAL OF AGENDA

Motion: To approve the agenda of the March 27, 2013 board meeting as amended.

**GOODRICH/BARNES
CARRIED**

4. FINANCIAL REPORT (Mark Brosinski)

Mark will have a report following the Governance & Finance committee meeting April 17, 2013.

Motion: To accept the financial report as presented.

**KENDZIERSKI/GOODRICH
CARRIED**

5. ALUMNI ENGAGEMENT OFFICE REPORT (Nancy Armitage)

The Manager highlighted key points from the written Alumni Engagement Office report including:

- Lapel Pins: Helen is looking into Genumark the supplier
- Vehicle decal: a cost breakdown was presented. They will be a giveaway at Convocation with a possible charge of \$5 as revenue source afterwards

Motion: To purchase 2000 vehicle decals

**BROSINSKI/BARNES
CARRIED**

Association Revenue:

- Leader Frames: royalty \$1978.96
- Received \$250 Chilliwack Cultural Centre sponsorship refund
- Lee's Fine Jewellery Ltd. UFV rings – every ring sold, 15% comes back to Alumni endowments. The prototype ring was presented to the board

Events:

- Grad Fair: approximately. 250 students attended
- Theatre Nights were well attended

Motion: To accept the Alumni Engagement office report as presented

**GOODRICH/KENDZIERSKI
CARRIED**

6. COMMITTEE REPORTS

GOVERNANCE AND FINANCE COMMITTEE REPORT (Tony Luck)

A report will be presented after the committee meeting on April 17, 2013

NOMINATIONS COMMITTEE REPORT (Justin P. Goodrich)

Committee Structure: Justin suggested combining the Human Resources committee with the Nominations committee.

Stakeholders/Succession planning meetings budget line request:

- Why aren't alumni interested in serving and in participating? There is a need for the board to get serious about recruitment and retention
- Alumni office will run a query of UFV's key alumni – the committee could engage them as stakeholders to ask the question what do alumni want or need to be engaged
- The committee requests a budget line in order to finance the cost of recruiting and holding stakeholder meetings
- There are two vacancies currently on the board
- The committee will look at potential candidates and skills the board requires
- New candidates could be involved first as committee members to feed into vacant board positions

Bylaw change recommendation: After review of the bylaws regarding years of service Justin recommended the following:

Bylaw Change Recommendation:

No elected member of the board shall serve more than six (6) consecutive years, regardless of the office(s) they hold during that time. Said by-law would take effect as of the 2013 Annual General Meeting and would only apply to new members. Members who were elected (or appointed) to the board prior to the 2013 Annual General Meeting are subject to the original by-law which - in theory - allows them to serve indefinitely, so long as they don't hold a singular office for more than six (6) consecutive years.

Discussion ensued and the recommendation was tabled for future discussion.

Action Point: HR and Nominations Committees to hold a joint meeting to discuss and bring recommendation to the board

Action Point: Governance & Finance committee to discuss budget line on April 17 as part of their discussion on the overall budget planning

Action Point: Put out a call to Faculty heads for nominations for Board Members

Motion: To accept the Nominations Committee report as presented **BARNES/PENNER
CARRIED**

AWARDS COMMITTEE REPORT (Melissa Kendzierski)

The committee currently does not have the 3 members required to make decisions on the awards. The Distinguished Alumni Award deadline for nominations was extended to April 17. Darren Penner agreed to sit on the committee for the Awards process.

Motion: To accept the Awards committee report as presented **BARNES/BROSINSKI
CARRIED**

POLICY COMMITTEE REPORT (Len Goerke)

No report

7. OTHER BUSINESS

Athletic Awards Banquet – alumni rep required

Jason Barnes, Justin P. Goodrich and Melissa Kendzierski agreed to attend

Report from the Student Union Society (Shane Potter)

No report

Report on Senate (Kelly Chahal)

No report

Quorum

Motion: To lower quorum to five board members from its current six.

PENNER/BROSINSKI

8. ADJOURNMENT

Motion: To adjourn the March 27 meeting of the UFV Alumni Association at 7:16pm

**KENDZIERSKI/GOODRICH
CARRIED**

Minutes approved:

Secretary, _____ Date: _____