



UFV Alumni Association  
Board of Director's Meeting Minutes  
October 22, 2014  
6:00p.m. – 8:00p.m.  
C1429, Abbotsford Campus  
33844 King Road, Abbotsford, BC

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**Present:** Justin P. Goodrich, Chairman; Nik Venema, Vice-Chairman; Maxine Bouthot, Associate Vice-Chair; Derek Froese, Dan McArthur, Rupali Kapila, Tricia Taylor, Melissa Kendzierski, Nancy Armitage, Manager, Alumni Engagement; Nicolas Bideshi, Lisa McMartin, Darren Whitehouse, Ali Siemens

**Regrets:** Baraa Ali, Nav Bains, Kelly Chahal

**Absent:** Jack Brown

**Guests:** Craig Toews, Executive Director, Campus Planning and Resource Development; David Leis, Director University Advancement; Alicia Friesen, Alumni Engagement Coordinator (recording)

**1. Call to Order**

Meeting was called to order at 6:07PM with Justin P. Goodrich as Chair.

**2. Approval of Agenda**

**Motion:** To approve the agenda as amended, of the October 22, 2014 board meeting.

**Amendment:** Add Awards and Rewards report to the agenda.

**Froese/Kapila  
CARRIED**

**3. Approval of Minutes**

**Motion:** To approve the minutes of the September 24, 2014 board meeting as amended.

**Froese/Taylor  
CARRIED**

**4. Guests:**

Presentation on Campus Planning and Resource Development (Craig Toews)  
Welcome presentation from Advancement Office Director, David Leis.

**5. Report from the Alumni Engagement Office (Nancy Armitage)**

Nancy reported on the success of the Giving Thanks event including the Top 40 Alumni and Distinguished Alumni Awards, the Alumni Hall refresh, the new organization structure under University Advancement.

**Motion:** To accept the report as presented.

**Taylor/Siemens  
CARRIED**

## 6. Committee reports

### A. Executive Committee report (Justin P. Goodrich)

- **AGM debrief:** Justin reported that the AGM went smoothly. New members joined the board and there is still a vacant position because the board is being very selective.

**Action Item:** Board members are to help recruit for the vacant executive position

- **Committee appointments and objectives**

**Motion:** The Executive committee recommends the following committee assignments.

- Executive Committee: Justin P. Goodrich, Nik Venema, Nav Bains, Maxine Bouthot
- Governance Committee: Nicolas Bideshi, Jack Brown
- Mentorship Committee: Rupali Kapila, Melissa Kendzierski, Lisa McMartin
- Engagement Committee: Dan McArthur, Baraa Ali, Derek Froese, Daren Whitehouse
- Awards and Rewards Committee: Tricia Taylor, Ali Siemens

**McMartin/Siemens  
CARRIED**

### B. Engagement Committee report (Dan McArthur)

The committee plans to engage current students and faculty to increase participation in future alumni engagement events.

**Motion:** To accept the Engagement Committee Report.

**Kendzierski/Venema  
CARRIED**

### C. Mentorship Committee report (Melissa Kendzierski)

The committee will create a timeline and build the mentorship program.

**Motion:** To accept the Mentorship Committee report.

**Siemens/Venema  
CARRIED**

### D. Awards and Rewards Committee report (Tricia Taylor)

The committee is in the process of reviewing the Teaching Excellence Award, as well as deciding which items to add to the new Alumni Association swag assortment.

**Motion:** To accept the Awards and Rewards Committee report.

**Froese/Venema  
CARRIED**

**E. Governance Committee report** (Nicolas Bideshi)

The Committee chair reported on policy revisions.

**Motion:** The following policies will be adopted.

**Froese/Bouthot  
CARRIED**

- A) 1. Fiscal Accountability policy
- A) 4. Confidentiality policy
- A) 5. Funding Allocation policy

Amendments: Remove bullets 1 - 5. Replace a) with; At the start of each fiscal year, the UFV Staff Liaison drafts an annual budget to be vetted by the Executive Committee, and approved by the Alumni Association Board of Directors.

- A) 12. In Camera policy
  - A) 13. Committee Reports policy
- Amendment: Strike b.

The following policies will be deferred for further consideration:

- A) 11. Travel & Accommodations policy
- Action Item:** Nicolas to work with Nancy to determine scope of policy.
- A) 14. Rules of Order policy

**Motion:** To accept the Governance Committee report.

**Taylor/Froese  
CARRIED**

**7. Other Business**

The Planning Session will take place on Nov. 22, 2014 at the Sandman Hotel.

**8. Adjournment**

Meeting Adjourned at 8:38 pm.

Minutes approved:

Chair, \_\_\_\_\_ Date: \_\_\_\_\_