

September 30, 2015

7:00 – 8:00 p.m.

Rm B121

33844 King Road, Abbotsford, BC V2S 7M8

Present: Nik Venema, Chair; Maxine Bouthot, Vice-Chair; Navtej Bains, Associate Vice-Chair; Derek Froese, Rupali Gill, Melissa Kendzierski, Dan McArthur, Tricia Taylor, Ali Siemens, Wayne Ortner, Whitney Fordham, Manager, Alumni Relations; Alicia Friesen, Alumni Coordinator; Jelisa Fast, University Relations (recording)

Absent: Nicolas Bideshi, Yoshia Burton

Guests: Dr. Mark Evered, UFV President; Leslie Courchesne, Executive Director of University Relations; Justin P. Goodrich, UFVAA Chairman Emeritus; Daniel Goertz, Nicholas Desautels, Mark Filiatrault, Wim Kerkhoff, Martin Muermann, Carlos Vidal

1. Call to Order

Meeting was called to order at 7:09pm with Mr. Nik Venema as Chair.

2. Approval of Agenda

Motion: To approve the agenda of the 2015 Annual General Meeting as presented.

Bains/Bouthot

CARRIED

3. Approval of Minutes of the 2014 AGM

The Board Chair opened the floor for questions or amendments to the minutes. No questions or amendments were raised.

Motion: To approve the minutes of the 2014 Annual General Meeting.

Bains/Bouthot

CARRIED

4. Auditor Waiver (Mr. Nik Venema)

Motion: To waive the requirement to audit the 2014/2015 Financial Statements.

Taylor/Goodrich

CARRIED

5. Financial Statements 2014/2015 (Ms. Whitney Fordham)

The Manager, Alumni Relations and Staff Liaison to the UFV Alumni Association presented the Financial Statements for the 2014/2015 fiscal year.

Motion: To approve the 2014/2015 Financial Statements as presented.

**Bouthot/Taylor
CARRIED**

6. Report from Alumni Relations office (Ms. Whitney Fordham)

The Manager of AR presented the highlights of the work of the office over the last year:

- Affinity programs: Merit Travel, UFV Ring program moved to Bookstore, and launched new merchandise, carried through the UFV Bookstore
- Launched in summer 2014 the new Alumni Association logo with rebranding all promotional advertisement promotions: Alumni Association Rack cards; a new header for the Alumni eNewsletter; new certificates for the Distinguished Alumni Awards; displays for the Alumni Hall TV Monitors, etc.
- Top 40 Alumni campaign: UFV's Top 40 Alumni were named and featured at the Giving Thanks event in October 2014 as well as in a special addition of Skookum in spring 2015
- Installation of UFV's new chancellor, Dr. Gwen Point. Participated in the chancellor installation ceremony in February 2015
- Managing a growing database of over 32,000 alumni records (over 19,000 mailing addresses; 22,000 valid phone numbers; and 14,000 email addresses)
- Alumni eNewsletter 10 times a year; the Alumni Association Facebook page went from 386 likes on April 1, 2014 to 657 likes on March 31, 2015. The page is now at 784 likes; the Alumni Association Twitter page now has 382 Twitter followers
- Alumni Relations office participated in at least 20 alumni related events in various capacities on behalf of the Association (including Convocation; Commemorative Wine Launch; and the newly launched Alumni Expert Panel Speaker Series last March on the topic of Breaking into The Financial Industry; 9 Alumni Association Board meetings (including AGM, Board workshop day)
- Launched a new UFV Alumni website in June 2015

Motion: To accept the report from the Alumni Relations office.

**Bouthot/Taylor
CARRIED**

7. Bylaw changes (Mr. Derek Froese)

Motion 1: That Section 8 be revised to read the following:

8. The following persons shall serve as Ex-Officio (non-voting) members of the UFV Alumni Association Board of Directors:

- UFV Chancellor

- Chair Emeritus (immediate) of the UFV Alumni Association
- UFV Staff Liaison to the UFV Alumni Association

**Froese/Taylor
CARRIED**

Motion 2: That Section 40 be revised to read the following:

40. The Chair shall:

- (a) Preside as Chair at all meetings of the Society and of the Directors;
- (b) Preside as Chair of the Executive Committee;
- (c) Preside as Chair of the UFV Joint Chancellor Selection Committee;
- (d) Serve as the primary liaison to the UFV President and the UFV Board of Governors;
- (e) Serve as the primary contact for the UFV Alumni Engagement Staff Liaison;
- (f) Serve as the primary ambassador of the association at all formal (internal & external) events related to the Society and/or the Institution it serves;
- (g) Serve – as requested – on additional institutional committees.

**Froese/Taylor
CARRIED**

8. Ratification of Values Statement (Mr. Derek Froese)

The Values Statement acts as a guide to how the Alumni Association conducts business as a board

- Excellence;
- Servanthood;
- Openness;
- Courage

Motion: To ratify the Values Statement as presented.

**Froese/McArthur
CARRIED**

9. Call for nominations (Mr. Nik Venema, Mr. Derek Froese)

The Nominations Committee has put forward the following names for election to the Office of Director-at-Large:

For a two-year term:

- Mr. Wayne Ortner
- Ms. Tricia Taylor
- Mr. Mark Filiatrault
- Mr. Carlos Vidal

For a one-year term:

Ms. Melissa Kendzierski

Motion: to nominate the candidates listed above for the terms of office listed above for the office of Director-at-Large. It is declared that they are elected by acclamation.

Motion: to nominate Ms. Maxine Bouthot for a 2 year term for the office of Vice-Chair and declare that she is elected by acclamation.

Motion: to nominate Mr. Navtej Bains for a 2 year term for the office of Associate Vice-Chair and declare that he is elected by acclamation.

Motion: to nominate Mr. Derek Froese for a 2 year term for the office of Associate Vice-Chair and declare that he is elected by acclamation.

**Venema/Taylor
CARRIED**

10. Annual Report 2014/2015 (Mr. Nik Venema)

The verbal Annual Report was made available to the alumni, guests, and VIPs present at the meeting.

Committee Annual Reports:

a. Engagement Committee Report (Mr. Dan McArthur)

The Chair of the committee presented the highlights of the work of the committee over the last year.

- Alumni Expert Panel Speakers Series to engage students, alumni and faculty
 - Alumni Expert Panel Speakers Series presents – Breaking into the Financial Industry – March 25 & 26, 2015

b. Mentorship Committee Report (Ms. Rupali Gill)

The Chair of the committee presented the highlights of the work of the committee over the last year.

- Launch a new mentorship initiative: 10,000 coffees
- Community innovation challenge (Melissa)

c. Awards/Rewards Committee Report (Ms. Tricia Taylor)

The Chair of the committee presented the highlights of the work of the committee over the last year.

- Awarded Distinguished and Young Distinguished Alumni Awards (DAA & YDAA) to Patti MacAhonic and Tanya Jonker
- Tricia Taylor became Chair of Awards and Rewards Committee

- Established reward packages for service at various levels: alumni swag, alumni awards, hon. Doctorates, teaching excellence award, DAA, YDAA

d. Alumni Representative on Senate Report (Mr. Justin Goodrich)

The Chair Emeritus, who served as the Alumni Representative on Senate, presented the highlights of the work of the Senate over the last year.

e. Chandigarh Chapter Report (Mr. Navtej Bains)

The Associate Vice-Chair responsible for the committee presented the highlights of the work of the committee over the last year.

- Launched Chandigarh chapter in February 2015

f. Executive Committee Report (Mr. Nik Venema)

The Chair of the committee presented the highlights of the work of the committee over the last year.

Motion: To approve the Alumni Association committee reports as presented.

**Goodrich/Venema
CARRIED**

11. Questions from the floor

12. Adjournment

Motion: To adjourn the 2015 Annual General Meeting of the UFV Alumni Association at 8:14PM.

**Taylor/Bains
CARRIED**

Minutes approved:

Secretary  Date: Oct-12-2016