



UFV Alumni Association
Board of Directors Meeting Minutes
Wednesday, October 12th, 2016
6:00 – 7:00pm
Abbotsford campus Board Room B 133
33844 King Rd, Abbotsford, BC V2S 7M8

Present: Nik Venema, Chair; Nav Bains, Associate Vice-Chair; Derek Froese, Associate Vice-Chair; Melissa Kendzierski, Mark Filiatrault, Carlos Vidal, Joel Feenstra, Tricia Taylor, Daniel Goertz, Justin P. Goodrich, Chair Emeritus; Leslie Courchesne, Executive Director of University Relations (guest); Sherri Magson (guest), Whitney Fordham, Manager of Alumni Relations; Maggi Davis, Coordinator of Alumni Relations (recording)

Regrets: Ali Siemens, Associate Vice-Chair; Wayne Ortner, Yoshia Burton

1. Call to order (Mr. Nik Venema)

Meeting was called to order at 6:01 pm by Mr. Nik Venema, Chair.

2. Approval of agenda (Mr. Nik Venema)

Motion: To approve the agenda for the October 12th, 2016 board meeting.

**FROESE/BAINS
CARRIED**

3. Approval of minutes (Mr. Nik Venema)

Motion: To approve the minutes as presented for the May 25th, 2016 board meeting.

**BAINS/VIDAL
CARRIED**

4. 2016/17 Budget Approval (Mr. Nik Venema)

- Fiscal year started April 1, 2016, well into budget year already
- Growth from 2014 operating budget, this year's proposed budget is very close to a balanced budget unlike last year due to onetime expenses (10,000 Coffees, website etc.)
- Question from floor: Is \$11,316 going to student awards?
 - o Yes, that is cash raised going towards the Alumni Changing Lives Bursary Endowment Fund (significant increase over previous year).

Motion: To approve the 2016/17 UFV Alumni Association budget as presented.

**TAYLOR/FEENSTRA
Carried**

5. Executive Report (Nik Venema)

- Comments on successful events since the last meeting: Airshow, Golf Tournament. Alumni Open raised over \$15,000; with many surveyed participants responding positively that this the best tournament and that they're looking forward to coming back to participate in what is fast becoming a favourite event.
- Executive met over the summer to discuss upcoming strategic planning; upcoming board retreat is missing a true reflection of our alumni base and broadness of clubs/programs, what the alumni base wants from their alma mater. Strategic planning cannot happen without knowing more about our alumni.
 - o Board retreat will be used to reflect on year, discuss future, with the hope of doing an annual retreat of this nature.
- Update on 2016 class gift campaign; started 3 months before convocation and with Sherri's hard work and matching funds, raised over \$11,000 for the endowment, with another matching donor the total is \$17,000. The UFVAA Board has started a culture of giving at UFV. Others across UFV have taken notice, the new Chair of the Board of Governors (John Pankratz) contributed to the class gift.
- Next year (2017 Class Gift) SUS has committed to giving \$2,017, and Nik has committed to giving up to \$2,017 to match UFVAA board member donations.
- Daniel will be back in the Alumni Relations Office to cover Alumni Manager's maternity leave, the Board will seek nominations for another director for the time he is away.
- Questions/Comments
 - Sherri announced she is the new Manager of Advancement, an Annual Giving Advancement Officer will be hired to work with Sherri to help with alumni giving.
 - Question from the floor: With intake of additional funds, is the board planning to develop more bursaries?
 - o Depends on the funds incoming, some like golf tournament and wine sales are for operational costs however class gift is purely towards awards funds.
 - Justin commended the group for their dedication, wants to see a stakeholder group built to help develop the vision of the Alumni Association.

Motion: To receive the Executive Report

**TAYLOR/ FROESE
CARRIED**

6. Awards Committee Report (Ms. Tricia Taylor)

Recommended 2016 DAA is Gary Bass, graduate from the MA Criminal Justice program, whom stood out from several good applications for his accolades and local and provincial contributions.

Motion: Accept Gary Bass as 2016 DAA

**TAYLOR/VIDAL
CARRIED**

Recommended 2016 YDAA is Shannon Thiesen, graduate of the teacher education program, teaches grade 5 visual arts, and active community member in the arts.

Motion: Accept Shannon Thiesen as 2016 YDAA

**TAYLOR/FILIATRAULT
CARRIED**

Peter Gellar was on the selection committee, and the committee found it very helpful to have a senior member of the university sit in on the process.

Motion: Recommendation to the governance committee to look including in the DAA and YDAA policy for the awards committee to have a senior administrative member of UFV on their selection panel for the DAA and YDAA awards.

**TAYLOR/BAINS
CARRIED**

Process will be starting in December for next year's DAA/YDAA, integrating the electronic and full application process.

7. Adjournment (Mr. Nik Venema)

Motion: To adjourn the October 12th, 2016 meeting of the UFV Alumni Association Board of Directors at 6:52PM.

**TAYLOR/FROESE
CARRIED**

Reminders: Alumni Expert Panel Series Monday, October 24th, next meeting October 15th, Town and Gown Gala November 9th.

Minutes approved:

Chair: 

Date: 11/30/2016

