



UFV Alumni Association
Board of Directors Meeting Minutes
Wednesday, May 31, 2017
6:00 – 8:30pm
Canuck Place
32772 Marshall Road, Abbotsford, BC V2S 7M8

Present: Nik Venema, Chair; Nav Bains, Vice-Chair; Ali Siemens, Associate Vice-Chair; Mark Filiatrault, Carlos Vidal, Derek Froese, Associate Vice-Chair; Joe Johnson, Wayne Ortner, Tricia Taylor, Joel Feenstra, Melissa Kendzierski, Bev Keswick, Sherri Magson (guest), Deanna MacIntyre (guest), Tina Kirkham (guest), Daniel Goertz, Acting Manager of Alumni Relations; Alicia Friesen, Coordinator of Alumni Relations (recording)

Regrets: Justin P. Goodrich, Chair Emeritus; Danielle Synotte, Ashley Hayes, Megan Capp, Leslie Courchesne, Executive Director of University Relations (guest)

1. Call to order (Nik Venema)

Meeting was called to order at 6:13 pm by Mr. Nik Venema; Chair passed to Ms. Ali Siemens, Associate Vice-Chair.

Venema/Bains
CARRIED

2. Approval of agenda (Ali Siemens)

Amendment: To amend agenda to include in item 7, New Business, and remove 2017-2018 Budget update

Motion: To approve the agenda of May 31, 2017 board meeting.

Bains/Froese
CARRIED

3. Approval of minutes (Ali Siemens)

Motion: To change Nav Bains' title from Associate Vice-Chair to Vice-Chair. To approve the minutes as presented for the March 29, 2017 board meeting.

Kendzierski/Froese
CARRIED

4. Alumni Office Report (Daniel Goertz)

Daniel presented the new UFV Alumni Convocation brochure as well as provided an overview of all the stations that will be at Convocation. Also, volunteers are needed for both days. The 3rd annual Alumni Open Golf Tournament will be held on September 15,

and all board members are encouraged to play or participate in the event. Several Sponsorships have already been sold. Brayden Tielmann, currently on vacation, was hired as a student worker for the Solve-It program. The Alumni Association has purchased two tables for Dr. Mark Evered's farewell dinner. An invitation with event details will be emailed. Also, everyone is invited on June 20 for Mark and Maureen's farewell BBQ bash at the Student Union Building. In the fall, the Alumni Association will be participating with Student Life in the community dinners on Tuesdays and Thursdays. This opportunity will give the Alumni Association a chance to invite Alumni and interact with current students. Currently the community dinner is well established and around 20-100 people are regularly attending. Students from Chilliwack campus would be able to use the connector bus.

Action: Please consider volunteering at the 2017 Convocation on June 6 and 7.

Action: Please consider participating in the Alumni Open Golf Tournament on September 15.

Action: Committee will oversee the community dinner and put up posters as well as extend an invitation to UFV Alumni.

Motion: To accept the Alumni Relations office report as presented and to accept the Alumni Association partnering with SUS to have a community dinner.

**Froese/Taylor
CARRIED**

5. Advancement Report (Deanna McIntyre)

Deanna presented an overview of the Class Giving campaign and the new promotional materials that will be ready for Convocation. Also, she passed around the new pamphlet "Invest in Students", which outlines how people can donate.

Motion: To accept Advancement report as presented.

**Bains/Ortner
CARRIED**

6. Committee Reports

6.1 Awards and Rewards Committee (Tricia Taylor)

Tricia introduced her guest, Tina Kirkham, and provided an update on YDA/DDA awards. The winner will be announced during the in-camera session.

Action: Derek will assist in making changes to the DAA/YDAA manual in reference to whom is eligible to apply for the award.

Action: Perhaps list all DAA/YAA nominees that have not won in the Skookum magazine.

6.2 Engagement Committee (Carlos Vidal)

Carlos provided an update regarding the last lecture series for the summer semester and encourages everyone to attend.

Action: The board members are encouraged to attend the next Lecture series on June 5th at the Aboriginal Gathering Place on Chilliwack campus

Action: The engagement committee is looking for more members.

Action: The engagement committee is hoping to participate at the community dinners

6.3 Mentorship Committee (Melissa Kendzierski)

Melissa provided an overview of the Solve-It program and the hiring process for our student worker. The Solve-It program will have 8 projects with 8 teams.

Action: If anyone has a potential project, please contact the Alumni Relations office.

Action: Student outreach will be done in September and as a timeline will be established with deadlines and all documents will be updated.

6.4 Governance Committee (Derek Froese)

Derek announced that Megan will take a leave from the Alumni Association until September as she has previous commitments. In the meantime, the committee is in the process of reviewing policies.

Action: Revisions will be completed on all policies and their bylaws as well as to the confidential policy.

Action: Establish a better procedure when new board members join the Alumni Association. The committee wants to create a booklet and assign board members as mentors to the new board members.

Motion: To appoint Derek Ward-Hall as a new director of the Alumni Association

Venema/Froese
CARRIED

6.5 Fundraising Committee (Joel Feenstra)

Joel provided an overview of the committee and discussed their search for new donors.

Action: All board members are encouraged to give as the Alumni Association would like to challenge other committees to give 100%. Also, a tax receipt will be given for each donation by the Advancement office.

6.6 Executive Committee (Ali Siemens)

The committee has been busy reaching out to different departments at UFV where they educate faculty about the Alumni Association and their initiatives and provide information about the Class Giving Campaign. The last department visits were with the Science and the Criminology department.

Action: In June, Nav and Derek will have a meeting with Lisa McMartin to review the process of the new Chancellor as Gwen Point is resigning.

Action: Nav requested that all reports should be sent to the Alumni Relations office prior to the board meeting.

6.7 Executive Committee (Nav Bains)

Nav provided an overview of what the committee is doing in India. Also, the Chandigarh board is giving 100%. The board in India will operate in the same manner as our board.

Motion: To accept all committee reports as presented. And the travel expenses of \$300 will be approved.

**Taylor/Froese
CARRIED**

7. New business (Ali Siemens)

Action: The Alumni Relations office, will contact Benjamin Robinson on behalf of the Alumni Association to present Alumni Status and perhaps present him with the Alumni Hood. Ben is a few credits short of a UFV Bachelor of Science degree.

Motion: To present Alumni status to Benjamin Robinson.

**Venema/Froese
CARRIED**

8. Adjournment of Public Session (Ali Siemens)

Motion: To adjourn the May 31 public session of the UFV Alumni Association Board of Directors at 7:50PM.

**Venema/Bains
CARRIED**

9. In-Camera Session (Ali Siemens)


10. Adjournment (Ali Siemens)

Motion: To adjourn the May 31 meeting of the UFV Alumni Association Board of Directors at 8:37PM.

**Venema/Ortner
CARRIED**

Reminders: Next meeting September 27, 2017

Minutes approved:

Chair:  Date: 9/27/2017