

This Memorandum of Understanding (MOU) is to define the duties and responsibilities of the Alumni Association representative nominated to the UFV Senate by the UFV Alumni Association Board of Directors.

UFV Alumni Association Senate representative agrees as follows:

- To fulfill a one year term on the Senate beginning October 1, 2023
- To make reasonable efforts to attend all Senate and any extraordinary meetings, and any required committee meetings
- To be familiar with the role of the UFV senate and its responsibilities, by reviewing the following: <http://www.ufv.ca/senate.htm>
- To provide regular reports to the Alumni Association Board of Directors and attend at least 50 percent of scheduled alumni board meetings throughout the year including the annual general meeting
- To remain informed of the activities and policies of the UFV Alumni Association for the purpose of representing them on the UFV Senate
- To voluntarily resign from their Senate seat if unable to continue to fulfill their duties on senate at any time during their term

UFV Alumni Association Board of Directors agrees as follows:

- To provide the Senate representative adequate notice of all Alumni Association regular board meetings and the annual general meeting
- To ensure the Senate representative is kept informed of Alumni Association activities and programs through board emails, newsletters and correspondences

IN WITNESS WHEREOF the parties hereto have executed this Memorandum of Understanding.

**FOR THE UNIVERSITY OF THE FRASER VALLEY ALUMNI ASSOCIATION:**

\_\_\_\_\_  
Chair, UFV Alumni Association

\_\_\_\_\_  
Date

**FOR THE UNIVERSITY OF THE FRASER VALLEY ALUMNI ASSOCIATION REPRESENTATIVE ON THE UFV SENATE:**

\_\_\_\_\_  
UFV Alumni Association senate representative

\_\_\_\_\_  
Date